



DEPARTMENT: HOME AFFAIRS

REPUBLIC OF SOUTH AFRICA

APPLICATION FOR A VISA

[Section 1(xlii) of Act 13 of 2002: Regulation 8]

IMPORTANT INSTRUCTION AND INFORMATION (Please read carefully)

PURPOSE OF A VISA

A visa only enables the holder to proceed to a port of entry before or on the expiry date of the visa, where the holder must comply with the applicable law, regulations and the following requirements of the Republic of South Africa. No fixed travel arrangements must be made prior to the issuing of the visa and five (5) - ten (10) days must be allowed for the processing thereof.

ENTRY REQUIREMENTS

- An acceptable passport / travel document to be valid for no less than 30 days after the expiry of the intended stay and containing at least one unused page when presenting it for endorsements.
- A valid visa, if required.
- Sufficient funds.
- A return / onward ticket.
- Yellow fever certificates are required if the journey starts or entails passing through the yellow fever belt of South Africa or South America.

WHERE TO APPLY FOR A VISA

- At the South African diplomatic or consular representative in the applicant's country of normal residence, which includes permanent residence and long-term temporary residence.
- At the South African diplomatic or consular representative in the country of which the applicant holds a valid passport.
- At the designated South African diplomatic or consular representative when a mission is not present in the applicant's country of residence.

NB: Applications lodged at a place other than the above may be referred by the consular officer to the above offices which will imply a longer processing time.

- Visas **CANNOT** be applied for at the South African ports of entry.

WHAT TO SUBMIT

- Passports must accompany the visa applications when submitted at a South African diplomatic or consular representative.
- Proof of booking airline ticket.
- 2 Identity photographs.
- Prescribed visa fee, if not exempted thereof.
- Supporting documentation confirming the purpose of the visit.
- Vaccination certificate, if required.

FEES

Nationals of certain countries are subject to visa fees. Fees are levied per application and are not refundable should the application be refused.

PERSONS IN TRANSIT

Persons applying for transit visas must submit proof that they will be admitted to their destinations and they must be in possession of onward / return tickets.

DURATION AND PURPOSE OF STAY

The period of residence in the RSA will be determined from the applicant's date of admission to the Republic in accordance with any conditions that may appear on the visa. On admission, the visa will be deemed to be a visitor's permit. Applicants must ensure that they request the full duration of their intended visits as renewals are subject to additional fees.

Applicants must also ensure that they apply for the correct visa (transit or visitor's) or temporary residence permit reflecting the true purpose of the visit, as any change in the purpose of stay will only be approved in the RSA for good cause and if the requirements of the Act are complied with.

WARNING

Any applicant allowed entry into South Africa due to any misrepresentation, or false declaration on this application form or who sojourns in the Republic in contravention of his / her visa / permit conditions shall be guilty of an offence and liable on conviction to a fine or imprisonment as an illegal foreigner.

(Page 1 and 2 must be detached and retained by the applicant)



DEPARTMENT: HOME AFFAIRS
REPUBLIC OF SOUTH AFRICA

APPLICATION FOR VISA OR TRANSIT VISA
[Section 7 (1) (g) read with sections 10A and 10B;
Regulation 8 (1)]

Failure to complete this application form in full may result in the visa being delayed or refused.
Please use block letters and black ink only.

PERSONAL PARTICULARS

Surname											
First names (in full)											
Maiden name											
Previous surname(s)											
	Y	Y	Y	Y	M	M	D	D			
Date of birth									City of birth		
Country of birth											
Gender	Male		Female								
Nationality								If acquired by naturalisation, state original nationality			
Where and when was present nationality obtained											
Passport/Travel Document Number								Issuing authority			
Type of document: Diplomatic/Official/Ordinary Passport/Travel								Date of expiry			
Document/other (Specify)											
Permanent residential address											
.....											
.....											
.....											

Single	
Multiple	

Proposed residential address (physical) in the Republic, including the full name(s) of your host or hotel

Names of organisations or persons you will be contacting during your stay in the Republic:

Name	Address	Relationship

Identity document number or permanent residence permit number of South African host

Indicate by means of an X whichever is applicable

Have you at any time applied for a permit to settle permanently in South Africa?	yes		no	
Have you ever been restricted or refused entry into South Africa?	yes		no	
Have you ever been deported from or ordered to leave South Africa?	yes		no	
Have you ever been convicted of any crime in any country?	yes		no	
Is a criminal action pending against you in any country?	yes		no	
Are you an unrehabilitated insolvent?	yes		no	
Are you suffering from tuberculosis or any other infectious or contagious disease or any mental or physical deficiency?	yes		no	
Have you ever been judicially declared incompetent?	yes		no	
Are you a member of, or adherent to an association or organisation advocating the practice of social violence or racial hatred or are you or have you been a member of an organisation or association utilising crime or terrorism to pursue its ends?	yes		no	

Give particulars if reply to one or more of the questions above is in the affirmative:

To be completed by applicants applying for visitor's permits exceeding three months:

In the case of a spouse or dependant minor child of the holder of a permit issued in terms of sections 11, 13, 14, 15, 17, 19 or 22, submission of a marriage certificate or an unabridged birth certificate.

Proof of academic sabbatical, if applicable.

Proof of non-remunerative voluntary or charitable activities to be undertaken, if applicable.

Proof of research to be undertaken, if applicable.

Proof of funds available for subsistence during period of visit.

To be completed by applicants applying for diplomatic, official or courtesy visas:

In the case of an official visit, submission of a note verbale.

In the case of a diplomatic placing in the Republic, proof of such placing.

To be completed only by passengers in transit to another country:

Destination after leaving the Republic.....

Mode of travel to destination.....

Intended date and port of departure from the Republic to that destination

Do you hold a visa or permit for temporary or permanent residence in the country of your destination? (Proof must be submitted)

To be completed by persons wishing to work in the Republic

☐ Yes

☐ No

If the answer is yes, please provide details

I SOLEMNLY DECLARE THAT THE ABOVE PARTICULARS PROVIDED BY ME ARE TRUE IN SUBSTANCE AND IN FACT AND THAT I FULLY UNDERSTAND THE MEANING THEREOF. I FURTHER DECLARE THAT I DO NOT CONTEMPLATE CHANGING THE PURPOSE OF MY VISIT WHILST IN THE REPUBLIC.

.....
Signature of applicant

.....
Date

FOR OFFICIAL USE ONLY

Approved/not approved byon

Type of visa

Reasons for decision

- I _____
(surname and name of applicant) declare that
- the above details provided by me are true in substance and in fact and that I fully understand the meaning thereof;
 - I understand that should my port of entry visa / transit visa / visitor's visa be approved, I would not be allowed to change my purpose of visit whilst in the Republic;
 - I understand that if I need to extend my stay in the Republic for whatever reason, that such an application will only be accepted if it is submitted at least 30 days prior to the expiry date of my current visa; and
 - I understand that if I depart from the Republic after the expiry date of my visa, that I would be declared an undesirable person and that I would not qualify for a visa or admission into the Republic for a period of at least _____.

Signature of applicant

Date

FOR OFFICIAL USE

Approved/not approved by

Type of visa:

Reasons for decision:

on



REQUIREMENTS FOR VISA APPLICATION TO THE REPUBLIC OF SOUTH AFRICA

1. Fully completed visa application form. (DHA-84), signed by the applicant, **(Please use block letters and black ink only)**
2. Two **recent** colored photographs passport size
3. Visa processing fee **SR 237 (Non-refundable)**.
Visa application must be submitted personally for adults (18 and above), In case of minors under 18, both parents must be present with their Identification upon submission of application with full birth certificates of minors.
4. Valid passport with exit re-entry visa (passport must be valid for no less than 30 days after the expiry of the intended visit and containing at least 2 blank pages for endorsement when presented at the port of Entry).
5. Copy of passport, Saudi ID, **(and Copy of valid Iqama for Non-Saudis)**.
6. Letter from employer stating that the applicant has a long term work contract and will be returning to his employment (Salary & Position) stamped from Jeddah Chamber of Commerce and Industries.
7. Proof of financial means in the form of: Itemized bank statement for the last three months in English.
8. Accommodation: Hotel Reservation, or the letter of invitation signed by S.A host, and copy of S.A.ID attached; Proof of residential address to be provided by the host (Example: electrical and water bills).
9. Reservation for: return or onward air ticket.
10. In terms of a visitor's visa for business purposes, a letter of invitation from the South African Company, and similar letter from the local Saudi company.
11. The Consulate General of South Africa reserves the right to request any additional documents/information.

PLEASE NOTE:

- **Upon arrival at the port of entry in South Africa, please make sure that you got the proof of accommodation and confirmed return air tickets; minors under 18 must be accompanied with their full birth certificates.**
- An application for visa must be made at least **14 days** prior to departure.
- The completion of visa application is no guarantee that the visa will be granted.
- **Only computerized passports will be accepted, NOT HANDWRITTEN PASSPORTS.**
- Each applicant including children must have his/her own passport.
- All supporting documents must be provided in English or officially translated
- Consular Hours: **09h00 to 12h00 (Closed on Friday & Saturday)**.



home affairs

Annexure C

Department:
Home Affairs
REPUBLIC OF SOUTH AFRICA

SUGGESTED FORMAT: PARENTAL CONSENT AFFIDAVIT (CONSENT FOR PERSON UNDER THE AGE OF 18 TO TRAVEL TO OR FROM THE REPUBLIC)

I/We* hereby declare my/our consent that my/our daughter/son whose Unabridged Birth Certificate (UBC) or
**Equivalent document is attached may travel to and from South Africa:

Surname: _____ Name: _____ Date of birth: _____

Identified by Passport no: _____ is travelling from _____ to _____
for the period _____ to _____ 20 _____ ****

and / or ** is a student / cared for at _____
situated at (address) _____

Contact number of learning institution/place of care: _____

The child is accompanied / will be received in South Africa by (delete appropriately):

Surname, Name		
Relationship		
Identified by** <input type="checkbox"/>	I.D. No.	
<input type="checkbox"/>	Passport no.	
Residential Address		
Work Address		
Contact No: Work	Mobile	Residence

Attach copy of South African ID or if a foreign national attach passport and visa of person receiving the child in SA.

Mother:

Surname, Name		
Residential Address		
Identified by** <input type="checkbox"/>	I.D. No.	
<input type="checkbox"/>	Passport no.	
Work Address		
Contact No: Work	Mobile	Residence
Signature and date		

Attach copy of mother's ID or passport.

Father:

Surname, Name		
Residential Address		
Identified by** <input type="checkbox"/>	I.D. No.	
<input type="checkbox"/>	Passport no.	
Work Address		
Contact No: Work	Mobile	Residence
Signature and date		

Attach copy of father's ID or passport.

Legal Guardian:

Surname, Name		
Residential Address		
Work Address		
Contact no. Work	Mobile	Residence
Signature		
Date		

Attach legal guardian's appointment letter or court order and ID or passport.

Copies of the following documents are attached:

- ☐ Unabridged Birth Certificate (UBC) or Equivalent Document of child travelling
- ☐ ID or Passport and Visa of person receiving child in the Republic
- ☐ Court Order (where applicable)
- ☐ Death Certificate (of any deceased parent reflected on the UBC or Equivalent Document) ID
- ☐ or Passport of parent(s) or legal guardian(s)

Thus signed and **sworn/solemnly affirmed before me on thisday of.....20.....

.....
Commissioner of Oaths

(May be attested free of charge at any embassy or mission of the Republic of South Africa)

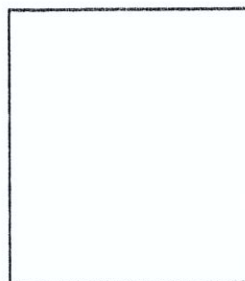
OFFICE STAMP

First name(s):

Surname:

Capacity:

Place:



**Both parents whose details appear on the UBC or Equivalent Document shall consent to the child's travel. Where only one parent's details appear, only such parent's consent is required.*

***Delete whichever is not applicable.*

****An Equivalent Document is any official document or letter issued by a foreign government (including a foreign embassy) or a letter issued by the Director-General of the Department of Home Affairs in lieu of an unabridged birth certificate and which serves as a confirmation of parentage of a person below the age of 18.*

*****This document remains valid only for the period stipulated, which may not exceed six (6) months.*